

Social Engagement Officer - Person Specification

	SKILL	ESSENTIAL	DESIRABLE
1	Experience of organising and co-ordinating social activities and events	√	
2	Experience of developing new community services in additional areas according to the needs of local communities	√	
3	Experience of recruiting, training and supporting volunteers to achieve an organisation's aims	√	
4	Experience of working collaboratively on joint initiatives and developing effective partnership working across local communities	√	
5	Experience of working flexibly across numerous projects	√	
6	Excellent communication and interpersonal skills to develop appropriate professional relationships with volunteers and older people	√	
7	Excellent administration skills	√	
8	Experience of working effectively with Microsoft office and case recording systems	√	
9	Understanding of the common and current issues affecting older people living in South Cumbria	√	
10	Experience of working with older people in local communities		√
11	Experience of providing high quality information, advice and support services		√

